

**IQAC Meeting
15 January 2024**

AGENDA OF MEETING

1. Indexing of all criteria wise document for NAAC.
2. Declaration form in each criterion.
3. Fulfill the data in AAA and submission in time.
4. Upload all departmental activates document last five year in work space ID.
5. Certificate course 30 hour in every department.
6. Remedial class and pre-exam preparation.

MINUTES OF MEETING & ACTION TAKEN

1. Remedial classes at graduation level are to be organized by each department by 31st March
2. Organizing exam preparation classes at undergraduate and postgraduate level by every department before the main examination.
3. All criteria in-charges of NAAC will index the documents (metrics wise) and create front page & declaration certificate before January 20, 2024.
4. All criteria in-charge will collect documents and information for academic and administrative audit and provide it to the coordinator before due date.
5. A 30-hour certificate course should be started by each department and the report should be submitted to IQAC by May 2024.
6. Under the green policy of the college, upload all the departmental documents of the last five years in the WORKSPACE ID and work on it.


PRINCIPAL
Govt. Tulsi College Anuppur
Distt. Anuppur (M.P.)



Internal Quality Assurance Cell

Government Tulsi College, Anuppur (MP)

Affiliated: Awadhesh Pratap Singh University Rewa (MP)

Registered Under Section 2 (F) & 12 (B) of UGC Act



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No./...../2024

Date 15 January 2024

Attendance list

S.no	Name	Status	Designation	Signature
1	Dr. Jehar Kumar Sant	Chairperson	Assistant. Professor	
2	Dr.Devendra Singh Bagri	Co-Ordinator	Assistant. Professor	
3	Mr.Ajay Raj Singh Rathour	Co-Coordinator	Assistant. Professor	
4	Mr. Shahbaz Khan	Co-Coordinator	Assistant. Professor	
5	Dr. Preeti Sagar Malaiya	Member	Assistant. Professor	
6	Dr. Aakanchha Rathore	Member	Assistant. Professor	
7	Dr. Giteshwari Panday	Member	Assistant. Professor	
8	Mr. Gyan Prakash Panday	Member	Assistant. Professor	
9	Mr. Vinod Kumar Kol	Member	Assistant. Professor	
10	Mrs. Preeti Vaishya	Member	Assistant. Professor	
11	Mr. Kamlesh Chawle	Member	Assistant. Professor	
12	Mrs. Sangita Basrani	Member	Assistant. Professor	
13	Dr. Amit Bhusan Dwivedi	Member	Assistant. Professor	
14	Dr. Brijendra Singh	Member	Assistant. Professor	
15	Mrs. Poonam Dhande	Member (Library)	Assistant. Professor	
16	Mrs. Sujeta Soni	Member (Library)	Librarian	
17	Mr. Kamalbhan Patel	Member (Account)	Accountant	
18	Mr. Santosh Singh Solanki	Member	Lab Teacher	
19	Mr. Rajesh Upadhyay	Member (Office Assistant/Computer Operator))	Office Staff	
20	Mr. Ramashray Bhariya	Member (Office Assistant/Computer Operator)	Lab Teacher	
21	Mr. Ravindra Chaterjee	Member (Office Assistant/Computer Operator)	Computer Operator	
22	Sangita Giri	Member (Office Assistant/Computer Operator)	Computer Operator	

Co-Ordinator IQAC
Dr. Devendra Singh Bagri
Incharge IQAC
Govt. Tulsi College
Anuppur (M.P.)

Dr. Jehar Kumar Sant
Principal
Govt. Tulsi College
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